

## Appendix I

### **OFFEROR MUST COMPLETE A SEPARATE QUESTIONNAIRE FOR EACH PROPOSED PRODUCT**

#### **eVESTMENT DATABASE**

The Offeror's product and performance data will be analyzed through the use of a third party database currently utilized by our Investment Consultant, New England Pension Consultants. The database is provided by eVestment, which can be located on the web at: [www.eVestment.com](http://www.eVestment.com).

Populating the eVestment database with your firm and product information is essential to the completion of the RFP process. If the database is not fully populated, your firm's response will be considered incomplete and could be grounds for discontinuing consideration of your firm's product for this search.

The eVestment database gathers firm and product data including but not limited to:

- Assets under management;
- Qualitative description of firm and product;
- Investment professionals gained and lost;
- Investment professional tenure, work experience and education;
- Product characteristics;
- Holdings;
- Performance for vehicle recommended;
- Composite description GIPS disclosures.

Please be sure to not leave fields blank. Respond as 0, none, or N/A only when necessary. You will not be contacted by our consultant or the System to fill in missing fields. Use additional comment fields provided to make qualifying notes as applicable.

In the space provided below, please list the name of the product, as it will appear in your entry in the eVestment database.

Product Name: \_\_\_\_\_

If your firm does not already utilize the eVestment database, you can participate by sending an email with your contact information to: [getmanager@evestment.com](mailto:getmanager@evestment.com).

A representative from eVestment will contact you shortly after to establish the firm in the database. There is no charge for supplying data to eVestment.

**After you have provided the information to eVestment, please email a copy of the information you have provided and return it with your response to the RFP.**